

REGINA LAWN BOWLING CLUB INC.

Bylaws

Article 1 – Definitions

In these Bylaws, the following terms have the meanings as set out below:

- Regina Lawn Bowling Club Inc. = Regina Lawn Bowling Club; RLBC, Club.
- Board = Regina Lawn Bowling Club Board of Directors.
- Days = calendar days including weekends and statutory holidays.
- AGM = Annual General Meeting.

Article 2 – Name

The official name is Regina Lawn Bowling Club Inc.

Article 3 – Address

3.1 The physical address of the Club is:

3820 Victoria Avenue
Regina, SK S4N 0N7

Article 4 – Purpose

4.1 To provide the facilities and opportunities for citizens to enjoy the sport of lawn bowling.

Article 5 – Membership

5.1 There shall be seven (7) classes of membership:

Regular
Full Youth
Restricted Youth
League Associate
Associate
Jitney Associate
Alternate Associate

5.2 The privileges and responsibilities of each class of membership shall be as follows:

Regular Member

- Shall be twenty-six (26) years of age or older as of January 1 of the current year.
- Shall have paid all fees.
- Membership is valid from May 1 to April 30 of each year.
- May participate in all Club activities.
- The Regular Member who identifies the Regina Lawn Bowling Club Inc. as the person's home club will:

- Be entitled to stand for election at the Annual General Meeting.
- Be allowed to vote at the Annual General Meeting.
- Be allowed to make representation before the Board at Regular Board Meetings.
- Be allowed to request a Special Meeting or an Emergency Meeting.
- Be allowed to vote at the Special Meeting or at an Emergency Meeting.

Full Youth Member

- Shall be twenty-five (25) years of age or younger as of January 1 of the current year.
- Shall have paid all fees.
- Membership is valid from May 1 to April 30 of each year.
- May participate in all Club activities.
- The Youth member who identifies Regina Lawn Bowling Club as his/her home club and who is eighteen (18) years of age as of January 1 will:
 - Be entitled to stand for election at the Annual General Meeting.
 - Be allowed to vote at the Annual General Meeting.
 - Be allowed to make representation before the Board at Regular Board Meetings.
 - Be allowed to request a Special Meeting or an Emergency Meeting.
 - Be allowed to vote at the Special Meeting or an Emergency Meeting.

Restricted Youth Member

- Shall be twenty-five (25) years of age or younger as of January 1 of the current year.
- Shall have paid all fees.
- Membership is valid from May 1 to April 30 of each year.
- May only play on designated Youth Day each week as well as Opening Day, Canada Day, Fall Wind-up, Youth Playdowns and where eligible to participate in Bowls Saskatchewan Inc. Provincial Tournaments.
- Not entitled to stand for election at the Annual General Meeting.
- Not allowed to vote at the Annual General Meeting.
- Not allowed to make representation before the Board at Regular Board Meetings.
- Not allowed to request a Special Meeting or an Emergency Meeting.
- Not allowed to vote at the Special Meeting or an Emergency Meeting.

League Associate

- Shall have paid all fees.
- Membership is valid for the duration of the league season for which the person participates, as well as Opening Day, Canada Day and Fall Windup Day.
- Not entitled to stand for election at the Annual General Meeting.
- Not allowed to vote at the Annual General Meeting.
- Not allowed to make representation before the Board at Regular Board Meetings.
- Not allowed to request a Special Meeting or an Emergency Meeting.

- Not allowed to vote at the Special Meeting or an Emergency Meeting.

Associate Member

- Shall have paid all fees.
- Membership is valid from May 1 to April 30 of each year.
- May participate in Opening Day, Canada Day and Fall Wind-up.
- Not entitled to stand for election at the Annual General Meeting.
- Not allowed to vote at the Annual General Meeting.
- Not allowed to make representation before the Board at Regular Board Meetings.
- Not allowed to request a Special Meeting or an Emergency Meeting.
- Not allowed to vote at the Special Meeting or an Emergency Meeting.

Jitney Associate

- Shall have paid all fees.
- Membership is valid from May 1 to April 30 of each year.
- May participate in Opening Day, Canada Day, Fall Wind-up and at every Jitney.
- Not entitled to stand for election at the Annual General Meeting.
- Not allowed to vote at the Annual General Meeting.
- Not allowed to make representation before the Board at Regular Board Meetings.
- Not allowed to request a Special Meeting or an Emergency Meeting.
- Not allowed to vote at the Special Meeting or an Emergency Meeting.

Alternate Associate

This is a membership that does not fall into the above categories. Any request for this type of membership is to be reviewed by the Board on a case by case situation and classed accordingly.

Article 6 – Board Structure

6.1 The structure of the Regina Lawn Bowling Club Board, shall be as follows:

6.1.1 Executive Officers – Past President, President, Vice-President, Secretary and Treasurer.

6.1.2 Directors – The Directors shall be determined as required.

6.1.3 All Executive Officers and Directors shall be drawn from the classes of membership as being eligible for these positions and who identify Regina Lawn Bowling Club as their home club.

6.2 The President, Vice President, Secretary and Treasurer shall serve for two (2) year terms. The President and Vice President shall be elected in odd years, the Secretary and Treasurer shall be elected in even years. The Past President shall serve a two (2) year term immediately following their Presidency term.

6.3 The length of a Director's term is two (2) years. It may be adjusted, as necessary, to align with the established odd-year and even-year election cycle. Approximately half of the Directors should be elected in odd years with the other half elected in even years.

6.4 Executive Officers and Directors who are not elected at the Annual General Meeting may be appointed by a majority vote of the Board and will serve until the next Annual General Meeting.

6.5 The Board may appoint committees as required. The committees must report back to the Board on a regular basis as determined by the Board.

Article 7 – Signing Authority

7.1 The signing authorities of the Club shall be any three (3) of the Treasurer, President, Vice-President, Secretary and one (1) other position as determined by the Board.

7.2 All signing authorities must be at arm's length.

7.3 No two (2) members of the same household shall have signing authority during the same term of office.

7.4 The payment of any expenditure shall have two (2) signatures of the approved signing authorities on the cheque.

Article 8 – Fiscal Year

8.1 The Fiscal Year shall be from October 1 to September 30.

Article 9 – Meetings

9.1 Annual General Meeting

9.1.1 The Annual General Meeting shall be held at a time and place to be determined by the Board and after review of the financial statements has been completed.

9.1.2 At least fifteen (15) days' notice of the date of the Annual General Meeting shall be given to the general membership.

9.1.3 Fifteen (15) members from the classes of membership as identified as being eligible to vote at the AGM and who identify Regina Lawn Bowling Club as their home club, shall constitute a quorum.

9.1.4 The meeting shall hear all pertinent annual reports and shall transact all business, including election of officers and directors, as may properly come before it.

9.2 Special Meetings

9.2.1 Any member from the classes of membership as identified as being eligible to request a meeting and who identifies Regina Lawn Bowling Club as his/her home club, may request a Special Meeting by making his/her request in writing to the Secretary, stating clearly the reason for the request.

9.2.2 The request shall be considered by the Board and if deemed of sufficient importance the meeting shall be called at a time and place determined by the President.

9.3 Emergency Meetings

The Board may call an Emergency Meeting of the Membership when the Board determines that urgent or time-sensitive matters require immediate attention, action or decision. Notice of the Emergency Meeting shall be provided to all Members forty-eight (48) hours in advance and where applicable, shall provide the purpose of the meeting.

9.4 Board Meetings

9.4.1 Board Meetings shall be held at the call of the President who will name the time and place of such meetings.

9.4.2 The quorum for a Board Meeting shall consist of fifty percent (50%) (if necessary, round up) of the Board members including at least two (2) being Executive Officers.

9.4.3 Any member from the classes of membership as identified as being eligible to make a presentation and who identify Regina Lawn Bowling Club as his/her home club, may request to make a presentation at a Board Meeting. Once the presentation has been made, the President will request the Member to retire from the Meeting.

9.5 Committee Meetings

9.5.1 Committees may meet as required, but must report back to the Board on a regular basis as determined by the Board.

9.5.2 The President shall be an ex-officio member of the committee.

9.6 Meeting Procedure

9.6.1 All meetings shall be conducted in accordance with Robert's Rules of Order except where these Bylaws provide otherwise.

Article 10 – Bylaws

10.1 Amendments, additions or deletions to the Bylaws shall be made at the Annual General Meeting or at a Special Meeting.

10.2 Notification of such proposed amendments shall be given at least fifteen (15) days prior to the Annual General Meeting or Special Meeting.

10.3 The Board may pass Policies that are ancillary to and not inconsistent with these Bylaws for the purpose of carrying out the provisions of these Bylaws. Amendments, additions or deletions to the Policies shall come in to effect if approved by a two-thirds (2/3) majority vote of the Board members present.

Article 11 - Dissolution

11.1 If the Board concludes that the Club can no longer function as a viable organization, then dissolution may be considered. Proposals of this nature must be tabled at a meeting of the

general membership for discussion and approval. Any motion which would authorize dissolution of the Club must be approved by a two-thirds (2/3) majority of eligible voters present at the meeting before it can be implemented.

11.2 The Board will act on any approved motion of dissolution of the Club in accordance with following guidelines:

11.2.1 Ensure repayment of all outstanding debts and liabilities of the Club.

11.2.2 All remaining assets of the Club after payment of all outstanding debts and liabilities will be distributed to a charitable or non-profit organization.